



## YEARLY STATUS REPORT - 2022-2023

| <b>Part A</b>  |  |
|--|--|
| <b>Data of the Institution</b>                       |  |
| <b>1.Name of the Institution</b>                     | Pandit Ravishankar Tripathi Government College, Bhaiyathan, Chhattisgarh |
| • Name of the Head of the institution                | Mr. Ranjeet Kumar Satpute  |
| • Designation  | Principal (In-charge)  |
| • Does the institution function from its own campus? | Yes  |
| • Phone no./Alternate phone no.                      | -  |
| • Mobile no  | 8839460557   |
| • Registered e-mail                                  | pri.gdcbhaiyathan@gmail.com  |
| • Alternate e-mail                                   | prtgc.iqac@gmail.com   |
| • Address  | Pandit Ravishankar Tripathi Government College, Bhaiyathan               |
| • City/Town  | Surajpur   |
| • State/UT   | Chhattisgarh   |
| • Pin Code   | 497231   |
| <b>2.Institutional status</b>                        |  |
| • Affiliated /Constituent                            | Affiliated   |
| • Type of Institution                                | Co-education   |
| • Location   | Rural  |

|  |   |      |                       |               |             |
|--|---|------|-----------------------|---------------|-------------|
| • Financial Status   | Grants-in aid   |      |                       |               |             |
| • Name of the Affiliating University   | Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (Chhattisgarh)   |      |                       |               |             |
| • Name of the IQAC Coordinator   | Dr. Ravishankar Chauhan   |      |                       |               |             |
| • Phone No.  | -   |      |                       |               |             |
| • Alternate phone No.  | -   |      |                       |               |             |
| • Mobile   | 9827991075  |      |                       |               |             |
| • IQAC e-mail address  | prtgc.iqac@gmail.com  |      |                       |               |             |
| • Alternate Email address  | pri.gdcbhaiyathan@gmail.com   |      |                       |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>  | <a href="http://prstgovtcollege.ac.in/College.aspx?PageName=AQAR%20Reports">http://prstgovtcollege.ac.in/College.aspx?PageName=AQAR%20Reports</a>                         |      |                       |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |      |                       |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="http://prstgovtcollege.ac.in/Content/49_186_Academic%20Calendar%202022-23.pdf">http://prstgovtcollege.ac.in/Content/49_186_Academic%20Calendar%202022-23.pdf</a> |      |                       |               |             |
| <b>5.Accreditation Details</b>   |   |      |                       |               |             |
| Cycle  | Grade   | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1  | C   | 1.51 | 2022                  | 22/03/2022    | 21/03/2027  |
| <b>6.Date of Establishment of IQAC</b>   |   |      | 22/09/2022            |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |      |                       |               |             |
|  |   |      |                       |               |             |

| Institutional/Department /Faculty | Scheme                        | Funding Agency   | Year of award with duration | Amount  |
|-----------------------------------|-------------------------------|------------------|-----------------------------|---------|
| Institution                       | Salary                        | State Government | 2022/ 365 Days              | 7046627 |
| Institution                       | Stationary for ST/SC students | State Government | 2022/ 365 Days              | 22850   |
| Institution                       | Office Furnitures & Equipment | State Government | 2022/ 365 Days              | 200000  |
| Institution                       | Others                        | State Government | 2022/ 365 Days              | 49000   |

|  |                           |
|--|---------------------------|
| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>  | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>  | <a href="#">View File</a> |
| <b>9.No. of IQAC meetings held during the year</b>   | <b>4</b>                  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul> | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | No File Uploaded          |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>                 |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>   |                           |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |
| Completed the All India Survey of Higher Education (AISHE) as required by 'The Ministry of Human Resource Development Department of Higher Education New Delhi'.       |                           |

|  |  |
|--|--|
| Communication has been made to recognize the institution under UGC 2f and 12b.   |  |
| Communication has been made to Higher Education Department of CG for starting more post graduate courses in the institution.   |  |
| MoU has been signed with Govt. Kalidas College Pratappur for faculty exchange and student exchange program.  |  |
| Workshop/ Career Guidance programs were organized to enhance the skills of the students.   |  |
| <b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b> |  |
| Plan of Action   | Achievements/Outcomes  |
| Extension Activities   | Cleanliness program, gender equality, voter awareness and several other awareness program has been organized in neighborhood communities as well as in the institution.  |
| Effective Curriculum Delivery  | Class seminar by using ICT tools were organized for students to develop communication skills among the students. Various cross cutting issues were addressed by painting/ poster/ rangoli competition for effective curriculum delivery. |
| Career Guidance  | Speakers were invited for an effective career guidance.  |
| Workshop   | Hands on workshop was organized entitled Mushroom Cultivation Technique to develop entrepreneurship skill among the students and nearby communities.   |
| <b>13. Whether the AQAR was placed before statutory body?</b>  | No   |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>   |  |

|      |                    |
|------|--------------------|
| Name | Date of meeting(s) |
| Nil  | Nil                |

**14. Whether institutional data submitted to AISHE**

|      |                    |
|------|--------------------|
| Year | Date of Submission |
| 2022 | 07/02/2023         |

**15. Multidisciplinary / interdisciplinary**

In order to enhance intellectual, social, physical, emotional and moral capacity of the students in an integrated manner, the institution is communicating to Higher Education Department for including more PGs in interdisciplinary subjects as per the National Educational Policy 2020. The main objective will to transform/ inspire the students for entrepreneurship/ self-employment instead of relying on government jobs only. Moreover, the institute is also focusing on program and course outcomes to ensure that each program achieves its goal.

**16. Academic bank of credits (ABC):**

Till date the institution is not registered in Academic Bank of Credits because for its implementation the institution follows the instructions of Department of Higher Education, Govt of Chhattisgarh and affiliating university.

**17. Skill development:**

The main aim of the college is to provide quality education to the tribal student as the college is located in the tribal area, hence the college takes efforts to enhance the skills of the tribal student with internships/ dissertations in ground level such as grampanchayat, traditional healers, etc. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In terms of adoption of Indian languages, right now the college offers only hindi and english in the course for promoting language skill. Moreover, to enhance the communication skill among tribal students chhattisgarhi (the local language of state) and sargujiha (the local dialect of the division) is promoted in the college premises.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the program outcome of the students.

**20.Distance education/online education:**

The institution promotes the online mode of education in due course of time. Keeping in view the convenience of the student, the study material were provided to the student by means of technological tools. Classes were taken in online mode through Googlemeet or by other technological tools. Thus, the college promotes the approach towards blended learning.

**Extended Profile****1.Programme**

1.1  
Number of courses offered by the institution across all programs during the year

4

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**2.Student**

2.1  
Number of students during the year

669

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.2  
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

495

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |                           |
|---|---------------------------|
| 2.3   | 191                       |
| Number of outgoing/ final year students during the year           |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>3.Academic</b>   |                           |
| 3.1   | 11                        |
| Number of full time teachers during the year                      |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 3.2   | 11                        |
| Number of sanctioned posts during the year                        |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>4.Institution</b>  |                           |
| 4.1   | 12                        |
| Total number of Classrooms and Seminar halls                      |                           |
| 4.2   | 2.47                      |
| Total expenditure excluding salary during the year (INR in lakhs) |                           |
| 4.3   | 01                        |
| Total number of computers on campus for academic purposes         |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The college is affiliated to Sant Gahira Guru Vishwavidyalaya**

Sarguja, Ambikapur. Curriculum is designed and developed by University. College implements the curriculum prescribed by University in followings ways:

- The College ensures effective curriculum delivery through a well planned and documented process. At the beginning of the session an academic calendar is provided by the Department of Higher Education, Government of Chhattisgarh. Academic calendar is circulated among the faculties.
- Every faculty member prepares a teaching plan to complete the curriculum according to academic calendar and fulfillment of objectives of curriculum. This teaching plan is executed for the year and this plan would also be rectified from time to time as required. Day to day teaching and execution of teaching plan is mentioned in teaching diary by faculties and diary is inspected by the principal at the end of the month and suggests required actions.
- Monthly unit tests are conducted by every department. On the basis of above test advanced learner and slow learner are identified. For slow learners remedial classes are carried out. Quarterly and half yearly examinations are also conducted. College library provides study material for students.

At the end of every academic year, IQAC collects feedback on course, program & teaching from all the stakeholders, it is then analyzed and takes necessary action for further improvement.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | <a href="#">Nil</a>       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is permanently affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja, Ambikapur. Academic calendar is prepared by the Higher Education Department of Chhattisgarh Government for the institutes of entire state. College adheres to the academic calendar published by the higher education department of Chhattisgarh government.

- Before the commencement of every academic year, the IQAC



prepares the academic calendar of the college in accordance with the academic calendar of the higher education department of Chhattisgarh government.

- In every academic year an Internal Evaluation Committee is formed. The committee works for the better conduction of CIE and also prepares a tentative schedule of CIE.
- IQAC prepares the academic calendar and it is displayed on the website and notice board of the college.
- The Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities.
- The principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the curricular and co-curricular activities.

In this college there is old annual system of examination and there is no weightage of internal assessment. In spite of this continue internal evaluation is going on in the college Unit tests are organized by the faculty member quarterly and half yearly examination are conducted. By this process we can identify advanced learners and slow learns. Special classes are organized for slow learners.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=Academic%20Calendar">http://www.prstgovtcollege.ac.in/College.aspx?PageName=Academic%20Calendar</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

D. Any 1 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college conducts various activities/ programs on cross-cutting issues to supplement the university curriculum; some of these are as follows:

#### Environmental Sustainability:

NSS promote environmental awareness through tree plantation, water conservation, village cleanliness, plastic-free drives etc.

#### Gender sensitivity:

The college organizes various gender sensitivity programs such as Women's Health and hygiene, Personality Development, Self-protection, Yoga training etc. The college organizes various workshops, seminars, expert lectures on gender sensitivity and legal rights of women through Women and Child Welfare Department of Chhattisgarh Government, Police Department and Bar Council of Surajpur district.

#### Human values and Professional Ethics:

The college organizes various extension activities through NSS for the inculcation of the values like national integrity, patriotism, equality, peace, brotherhood, etc. Health-checkup Camps are periodically organized.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

25

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**D. Any 1 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| URL for stakeholder feedback report   | <b>Nil</b>                |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a> |
| Any additional information  | <b>No File Uploaded</b>   |

**1.4.2 - Feedback process of the Institution may be classified as follows** **B. Feedback collected, analyzed and action has been taken**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| URL for feedback report           | <a href="#">Nil</a>       |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**669**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**606**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### 1. Slow and Advanced learners were shortlisted :-

1. On the basis of marks obtained by the students in their examination.
2. On the basis of their participation in the class room activities like home work, their response on any question and their attendance.

### 1. Special activities conducted for the slow learners :-

1. Remedial classes were conducted for the slow learners.
2. Special notes were provided to them by online group
3. Students were taught how to right answer.

### 1. Activities for the Advance learners :-

1. More challenging assignments were given.
2. They were encouraged to read more advanced/reference books.
3. Advised to write review report based on their understanding of the concept.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/index.aspx">http://www.prstgovtcollege.ac.in/index.aspx</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 669                | 11                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential learning and participative learning -

- Cross cutting issues were discussed
- Science lab were used for better experience
- Project works were given
- Group discussion, presentation, seminars and debates were organized
- One day workshop on Mushroom Cultivation was organized by college for experiential and participative learning.

### Problems Solving Methodology -

- The institution follows the group discussion in many of the subjects as it makes the students to think broad in particular subject to overcome the problem themselves. Discussions are held basically in soft skills managerial communications, business adoptions etc.

Research activities are conducted in M.A. department under the guidance of senior faculty where the student of different semester get knowledge about emerging area and help them to promote in research aptitude.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional information   | <a href="#">Nil</a>       |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### 1) Use of mobile and computer:

- Notes were provided in whatsapp group and telegrams.
- Computers were used to make presentation by teachers as well as students.

#### 2) Use of projector:

- Projector was used to teach.

- **Presentations were given by students.**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <b>No File Uploaded</b>   |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

9

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <b>No File Uploaded</b>   |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01



| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

09

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in the institute is robust and transparent. The institute follows the rules and regulations of the parent university for the internal evaluation process of theory and practical papers. During lectures, students are made aware of the annual examination pattern of the university and also of the internal evaluation mechanism consisting of unit tests, quarterly examinations, halfyearly examinations, and pre-final examinations. Student feedback has also been collected to evaluate the quality of teachinglearning. These exams are held in a formal manner to make the student familiar with the university exams. Records of students are kept by the concerned subject teacher. The students are made aware of the shortcomings and given suggestions to refine their answers and perform better in future annual examinations. For practical examination, evaluation is done with transparency based on different parameters like practical records, teacher's assessment, performance, and viva voice.

According to the university, for PG students internal assessment is of 30 marks and the end-semester examination is of 70 marks. In order to ensure transparency in internal assessment the system of internal assessment is communicated to students in time. All attendance records in internal examinations and summaries of marks are properly maintained by teachers for academic audit.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In case of internal examination, examination related time table is decided by institution and displayed on notice board. To ensure proper conduct of examination one invigilator is assigned in each exam room. If examinee has any grievance arising out during the process of internal evaluation one is free to discuss with subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in exam due to medical or any other genuine reason, internal examination is conducted for that student as per norms, provided he submits application to the subject teacher. The grievances of the students related to assessment are made clear by showing his/her performance in answer sheet.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The respective course outcomes are outlined by concerned faculty members and are approved by governing body of the institution. It addresses knowledge, skills, and values and holds a pragmatic and creative approach towards life. It is adopted as a standard by which the teaching-learning process is benchmarked and evaluated. The programs and courses were designed in a way that should have direct implications on the welfare of individuals and society at large.

**Process:**

- Formulated by concerned faculty
- Approved by the governing body of the institution.

After approval of PO and CO. It is discussed with the teachers and students through syllabus and is displayed on the website of college.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information                       | No File Uploaded          |
| Paste link for Additional information                   | Nil                       |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs, PSOs and COs, would be measured in terms of academic performance of students. Attainment of COs, POs and PSOs are measured through direct and indirect methods. Continuous and comprehensive evaluation is done regularly to assess the attainment of learning outcomes. Class tests, group discussion, seminar presentations, home assignments, course-based project work etc are integral part of evaluation and assessment mechanism, which are followed by the review and analysis of students' performance. It helped in formulation of strategy for further improvement. Behavioral outcome of the students is assessed through co-curricular activities also. Semester exams for the courses having semester pattern and annual exam for the courses having annual pattern are conducted. The attainment of COs and POs and PSOs is reflected in the final results of students after completion of their Programs.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

132

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/forms/d/e/1FAIpOLSfgqYIUkgTkzqv2yCmRi-IlfDantorZ3HB5EYcdSNU5-8cOj0/viewform>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Pandit Ravishankar Tripathi Government College, Bhaiyathan has only a PG program in Political Science where dissertations were carried out by the students to engage themselves in research activity. However, project assignments were also done by the students of BSc in environmental science and students of BA in geography subjects. To motivate the students towards research and to create an ecosystem for innovation the Department of Political Science inspires students to understand their local needs by studying the schemes run at the Panchayat level. The students of BSc were inspired by the plantation of medicinal plants (which are used by local/ tribal healers for various diseases) in the botanical garden as well as in the college campus.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes and participates in various extension activities to promote the College-Neighborhood-Community network. Students participated in various patriotic events with enthusiasm, be it the celebration of Independence Day, or Republic Day. College organized regular activities on social & environmental issues, youth day celebration, women's day celebration, tree plantation drives, yoga day celebrations, etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

471

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |



### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of the college plays a leading role in creating a conducive atmosphere for academic growth. Therefore the college attempts to provide adequate infrastructure and other learning facilities that facilitate effective learning and teaching. The

college has adequate classrooms and laboratories for the existing program and the college has always taken proactive steps to provide various facilities to develop the infrastructure on the campus in terms of classrooms with green boards, a library, science laboratories, a computer facility, clean drinking water, parking facility, separate wash-room, girls common room, CCTVs surveillance and other facilities for the students. To make the teaching-learning process more comprehensive available facilities are:

- Classrooms- The college has in total of 13 classrooms for the smooth conduction of various courses simultaneously.
- Laboratory- There are 04 laboratories which include laboratories in Chemistry, Zoology, Botany, and Geography, and equipped as per the requirement.
- ICT Classrooms- College has a smart classroom well equipped with ICT tools. It is used by faculty and students for Power-Point presentations, students seminar, and all types of audio-visual presentations.
- Library- The library has an important learning resource for the faculty and students. As a major source of learning the college has sufficient books, newspapers, and question papers. The college has a reading room facility. Besides, the PG Department has an individual library for students.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides comprehensive facilities and supports to carry out the activities of sports, games, yoga, etc., and cultural activities. Outdoor Games Facility- The campus has an open outdoor facility that is used for various sports like cricket, football, volleyball, and other athletics events such as the long/ high jump, etc. Indoor Games Facility- The college has one badminton court including carom and chess. Cultural Activities- The college has one stage where cultural events such as youth festivals, singing, dancing, yoga, and annual functions are organized to give the opportunity to students to express their inherent creativity.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=Sports&amp;topicid=107">http://www.prstgovtcollege.ac.in/College.aspx?PageName=Sports&amp;topicid=107</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.39

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library that has a committee that helps with the

planning and smooth functioning of the library by guiding the librarian and students. The library contains sufficient materials to serve the student and staff community of the college. The library holds materials relevant to all the courses offered by the college and includes text-books, reference books, novels, etc. The library utilizes the e-pathshala, swayam, etc e-links to provide study material to the students. There are extensive reading and study areas in the library, with facilities for students and staff. The chief role of the committee is as follows:

- Identification of needs of the faculty and students.
- Get a requirement list from the faculty to procure books in accordance with changing syllabi and needs of the department.
- Stock verification from time to time.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional Information | <a href="http://www.prstgovtcollege.ac.in/index.aspx">http://www.prstgovtcollege.ac.in/index.aspx</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

03

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college adopts policies and techniques for adequate technology deployment that provides a large range of IT amenities and services to support all students and staff in their learning, research, teaching, and administration. The college campus is partially Jio Wi-Fi enabled. Jio provides a speed of 5 Mbps per mobile for all students and faculty members to get additional information and research-related queries. The college also provides computers with internet facilities, especially in offices, the library, and ICT classrooms to strengthen the teaching and learning process. Office and all departments of the college facilitate with photocopy machine, a printer with the scanner to work without any interruption.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

##### 4.3.2 - Number of Computers

02

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers                 | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.36

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures proper upkeep of its infrastructure, facilities, and equipment by carrying out periodic maintenance drives by the concerned members. On the infrastructure front, students and teachers are encouraged to use available resources optimally. All labs and classrooms in the college are well maintained. The

sports facilities can be used by students by getting permission from the sports in charge during leisure time. The college has taken care of health/hygiene by providing safe drinking water and regular cleaning of washrooms. For library facilities, each student is issued only 2 books per month. At the end of every semester/academic year, every student must return the books to the library. The lab facilities are open to science students. The students carried out the experiment in the lab and prepare a practical file of what they do in the lab. For the smooth functioning of the college, various committees are formed under the guidance of the head of the institution to look after the various activities. Information regarding scholarships, sports, admission, reservation policy, etc are displayed on the notice board and uploaded on the college website. The concerned teacher provides their requirement to the principal and then procurement is made by the same.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=Botany%20Laboratory">http://www.prstgovtcollege.ac.in/College.aspx?PageName=Botany%20Laboratory</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

402

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

| File Description  | Documents   |
|---|---|
| Link to Institutional website   | <a href="http://www.prstgovtcollege.ac.in/photo_gallery.aspx">http://www.prstgovtcollege.ac.in/photo_gallery.aspx</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0



| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | <a href="#">View File</a> |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

30

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

04

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a student council constituted as per state government and university ordinance. The student council comprises of the president, vice president, secretary, joint secretary, and class representatives. The council helps the faculty to organize various administrative, academic, cultural, and sports events in the college.

**Student representation:** The participatory mechanism facilitates student representation in various academic and administrative committees including an anti-raging committee, prevention of sexual harassment committee, student welfare committee, medical and health check-up committee, NSS committee, sports activity committee, cultural activity committee, and Janbhagidari committee.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/index.aspx">http://www.prstgovtcollege.ac.in/index.aspx</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association and the registration was done on March 07, 2022. The alumni support the students and the college in ways that multiply the opportunities and enhance the skills of students. An almiraah was donated by the alumni, which enhanced the book collection in the college library. Tree guards and wall watches are also provided by alumni. The college is committed to strengthening its ties with its former students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/Content/56_195_alumini.pdf">http://www.prstgovtcollege.ac.in/Content/56_195_alumini.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives to exert all its resources to mold, motivate, and empower youth from underprivileged sections of society, sc/st, and minorities to be better individuals and human beings and groom them to contribute constructively toward achieving the national goal by upholding the values of secularism, social commitment, and global harmony.

#### MISSION:

- To provide quality affordable education to all students, regardless of caste, religion, or socioeconomic status.
- To maintain a high academic quality in a comfortable environment through innovation/effective teaching-learning methods.
- To upgrade the students into civilized citizens for the betterment of society.
- To encourage scientific skills and academic brilliance in this tribal area by creating a learner-friendly environment.

#### VISION:

- Empowering rural/ tribal students through high quality education so that they can address global issues in a cost-efficient manner.

**GOVERNANCE:** The principal is the sole authority of the college as far as academic, accounts, and co-curricular, activities are concerned. Educationists, social activists, industrialists, non-teaching staff, and students get representation in the key decision making bodies of the institution. The governing body makes the key policy/decisions and considers important proposals for the development of the institution. The governing body of the institution makes decisions regarding important issues by resolving them within time bound period.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=%20Vision%20and%20Mission">http://www.prstgovtcollege.ac.in/College.aspx?PageName=%20Vision%20and%20Mission</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

According to the provisions of the Higher Education Department, the Principal of the college constitutes various committees every year to conduct all the work smoothly. Which along with academic activities are conducted by proper execution of the academic calendar and other post-lesson activities. Each committee has a chairman who, together with the members, fulfills his responsibilities with full dedication by formulating and planning the policy of his committee. Every committee has a quarterly meeting in which the progress and necessary improvements are discussed. The office also has an important role in the execution of the work of each committee. Various committees of the college like IQAC NAAC, Anti Ragging Cell, Sports, Exam, Culture Activity, Discipline, Women Harassment Prevention Committee etc. all operate regularly and improve the quality at various levels.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As the college is a government institution, it follows the policies of the Department of Higher Education, Government of Chhattisgarh. However, the college also has a futuristic plan in place that takes into account the following points.

- College Academic Calendar
- Vision and Mission of the college
- Annual Academic/ Examination Plan
- AQAR Preparation Plan
- Department Action Plan

- Academic Audit
- Annual PG Department Plan

**Deployment:** Regarding this, the college takes the initiative by creating an action plan for the better utilization of available resources and facilities. Academic achievement, empowerment, and welfare of students are of paramount concern. All of these considerations are taken into account by the various in-charge of the committee. Extension activities were carried out by the NSS unit. Moreover, the college adopted a tuition fee waiver program for all students and the government provides SC/ST/OBC scholarships:

- To motivate the youth from tribal/rural areas in academic/sports activities.
- To improve the self-employment/ entrepreneurship skills of the students.
- To encourage the student's participation in co-curricular/extracurricular activities.
- By organizing a business workshop in the middle of the session, the students are motivated by providing information regarding the sources of income.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="http://www.prstgovtcollege.ac.in/index.aspx">http://www.prstgovtcollege.ac.in/index.aspx</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**College Development Committee:** According to the norms of the Higher Education Department, Chhattisgarh, the CDC is formed that made an overall comprehensive development plan for the college regarding academic, administrative, and infrastructural growth. It takes decisions regarding introducing new academic courses and the creation of additional teaching and administrative posts, consultancy, collaboration, and extension activities in the college, and the use of ICT in the teaching and learning process.

**Administrative Set-up:** The principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative, and financial matters in accordance with the policy

matters as per the rule and regulations of the State Government and UGC.

**IQAC:** IQAC plans for the development of quality parameters for various academic and administrative activities. It monitors teaching, learning, and evaluation. It coordinates between the principal, the staff, and the students.

**Recruitment Procedure:** Recruitment of staff is carried out by CGPSC and the Higher Education Department, Chhattisgarh. Moreover, recruitment of Janbhagidari staff is carried out by Janbhagidari Samiti.

**Grievance-Redressal Mechanism:** The grievance redressal is addressed by the disciplinary committee and committee against sexual harassment presided over by the principal. For complete satisfaction, the college administration installed a complaint and suggestion box.

| File Description                              | Documents                 |
|---|---------------------------|
| Paste link for additional information         | Nil                       |
| Link to Organogram of the institution webpage | Nil                       |
| Upload any additional information             | <a href="#">View File</a> |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |



### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes as per the Department of Higher Education, Govt of Chhattisgarh are as follows:

- Medical Allowance
- Child Educational Allowance
- Maternity Benefits as per Norms
- Child Care

The following facilities are also provided to employees for efficient functioning:

- Medical Leave
- Wi-Fi Facility
- Workspace
- Computing Facilities
- Identity Cards
- Sports Facilities

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strictly follows the UGC Regulations on PBAS for all staff. The principal of the college has collected all filled PBAS forms and sent them to the Department of Higher Education, Chhattisgarh for evaluation. Along with the PBAS form the principal of the college also sent a CR report for each staff member. All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals. The various parameters for staff members are assessed under different categories i.e. character and habits, departmental abilities, capacity to do hard work, discipline, reliability, cooperation with superiors, subordinates, colleagues, students, and the public, and technical abilities. The annual confidential report and the PBAS have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses, and ensuring better performance in terms of the development of the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For the internal audit, the chartered accountant (CA) of the institute conducts regular accounts audit and certifies its Janbhagidari Annual Financial Statements. Utilization certificates for Janbhagidari grants are also countersigned by the CA and the last financial statements of Janbhagidari accounts (2020-21) have been certified by the CA.

However, an external audit will be carried out by the AG office through the accountant general (audit) Raipur, for which to date the college doesn't receive any order from the AG office.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

### 3.11

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Fees from Students:** Admission fees are charged as per the state government norms from students of various granted courses.

**Salary:** The College receives grants for salary from the Chhattisgarh State Government. For this, we prepare and send teaching and non-teaching staff data for the salary required to the state government. This includes salaries of the fulltime permanent teachers and non-teaching staff as well as part time teachers working on lecture-wise payment posts.

**Mobilization of Funds:** Purchase committee takes care that purchases are done properly and in accordance with the rules. The College Development Committee takes reviews the mobilization of funds and the utilization of these sources periodically in their meetings. Internal audits from the Chartered Accountant make sure that the mobilization of the resources is being done properly. Further, all the governing bodies/ committees of the college looks after the proper utilization of funds. Moreover, to ensure the optimum utilization of resources, the principal issues directions.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the college and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Academic Performance
- Student Skills Development
- Research and Development .

For monitoring/ mentoring academic and administrative activities inspections are carried out periodically to assess the quality of academics which involve:

- Review of healthy academic practices
- Review of departmental facilities
- Facilitate implementation of innovative methods

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The academic calendar prescribed by the Department of Higher Education, Government of Chhattisgarh is displayed and circulated in the college and strictly followed. From admission to the declaration of the results including vacations notified in the academic calendar prepared by the Department of Higher Education, Government of Chhattisgarh and followed by Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur. All newly admitted students have to attend the induction program, in which they are made aware of the philosophy, the uniqueness of the The education system, the teaching-learning process, the system of continuous evaluation, various co-curricular activities, discipline, and culture of the college. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, program structure, and syllabi of the courses before the commencement of classes. Feedback from students is taken individually by teachers for their respective courses, and directly through IQAC. Students are also free to approach the principal of the college for feedback and suggestions. Feedback is properly analyzed and shared with the principal, and individual faculty members. The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations:

- MoUs with prestigious colleges, universities, and government agencies.
- College faculty/student exchange programs.
- Slow learners are given separate extra classes by marking them on the basis of their unit test and half yearly exam.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,**

**C. Any 2 of the above**

**national or international agencies (ISO Certification, NBA)**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college constituted the following committees for the promotion of gender equity as per norms laid by UGC: College Grievance Redressal Committee, Sexual Harassment Prevention Cell, and Girls Welfare Committee for the well-being of students and staff in the college. There are separate washroom facilities for girls, female staff, and male staff. Girls' common room is provided with sanitary napkin vending and disposal machines for the safe and hygienic disposal of sanitary napkins.

The college has taken several measures to enhance safety & security on campuses by constituting a Grievance Cell and installing CCTV cameras for security. Faculty have been directed to keep the door of the lecture hall open during classes. In this year, the college students were registered for the license through organizing a learning license camp in the college campus.

The IQAC has organized a lecture and quiz competition on the occasion of International Women's Day, On the Topic "Women Empowerment and Contemporary Issues" on 03.01.2023 .

| File Description   | Documents  |
|--|--|
| Annual gender sensitization action plan  | Nil  |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="#">a). Safety and security</a> <a href="#">b). Counseling,</a> <a href="#">c). Common Rooms</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste collection points are distributed at the multiple corners of the campus. These solid waste are collected, and disposed off in the solid waste disposal center of the block. Moreover, reduce and reuse strategies are also implented in the college with full support of the students. The non-renewable energy is reduced to a minimum with rationalization of the staff and students. The plastic wastes reduced considerably with plastic ban. The single use items are discouraged for all functions in the college premises.**

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | No File Uploaded |



**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **C. Any 2 of the above**

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **C. Any 2 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

| File Description   | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities                       | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents                                       | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **D. Any 1 of the above**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

**5.**

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly

celebrate cultural and regional festivals, like New-year's day celebration, Fresherparty, teacher's day, orientation and farewell programs, rallies, oath, plantation, youth day, women's day, yoga day, etc. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities like indoor and outdoor games (carom, chess, badminton, kho-kho, kabaddi, volleyball, cricket, etc) for the physical development of the students. In this way, the college works to create an inclusive atmosphere for everyone, with tolerance and harmony toward cultural, regional, language, communal socioeconomic, and other differences.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The college has a separate NSS unit to encourage the students and the unit is successfully conducting activities to serve the society. Health awareness campaigns are organized in the neighborhood communities. Mr. Manoj Jaiswal, District Officer Mahila Ewam Bal Vikas Department, Surajpur has been invited in our college this year. He made the students of the institution aware of the schemes regarding health. In addition, he also imparted them requisite information about employment through career guidance.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Republic day-** The College celebrates Republic day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. Independence Day is celebrated every year on the 15th of August, parades and flag hoisting are organized, and are celebrated to mark the freedom of India from British rule. The college encourages students to remember our national leaders and their sacrifices. Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi

wherein a pledge is taken by students and staff. In today's times, we inspire students of our college to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. International Yoga day is celebrated on 21st June every year. A speech is conducted to make everyone aware of how yoga embodies unity of mind and body; thought and action. National Youth Day is celebrated on January 12 every year to honor the birthday of Swami Vivekananda. National Youth week was organized from 12th January to 19th January in our college campus. In which various activities like sports and cultural programs were organized, so that the youth could take inspiration from Swami Vivekananda by remembering his thoughts and his contributions.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

To eliminate plastic pollution and its toxic impacts on people and the environment. To conduct awareness programs during the Covid-19 behavior and to distribute masks among the neighborhood communities. The plastic-free campus aims to measurably reduce plastic waste and pollution in college campuses and the world around them. To eliminate plastic pollution and its toxic impacts on people and the environment.

A Mirror of Honesty scheme is initiated in the college in which an almirah is equipped with several stationary and cookies. Students of the college pick the required material from it and pay a desirable price for the same with their willingness by putting the money in the almirah.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College motto is "Vidya Dadati Vinyam" which means knowledge gives discipline, from discipline comes worthiness, and from worthiness one gets wealth, and from wealth (one does) good deeds, from that (comes) joy. To provide quality higher education catering to the needs of society on par with changing global trends. In order to realize vision and mission of the college is 'To provide education to all, especially those from the less privileged background, to build a community of individuals who are responsible citizens, to motivate the students to work towards a harmonious, just and equitable social order and to equip them to face challenges with courage and commitment.' Being situated in remote tribal areas the aim of the college is to increase the number of students especially the literacy ratio of girls. Having admitted students from all sections of society the college makes sure that their needs are taken care of. The students belong to the socially and economically weak section of society the motto of the college is to enable the students to earn their livelihood and to make them independent.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja, Ambikapur. Curriculum is designed and developed by University. College implements the curriculum prescribed by University in followings ways:

- The College ensures effective curriculum delivery through a well planned and documented process. At the beginning of the session an academic calendar is provided by the Department of Higher Education, Government of Chhattisgarh. Academic calendar is circulated among the faculties.
- Every faculty member prepares a teaching plan to complete the curriculum according to academic calendar and fulfillment of objectives of curriculum. This teaching plan is executed for the year and this plan would also be rectified from time to time as required. Day to day teaching and execution of teaching plan is mentioned in teaching diary by faculties and diary is inspected by the principal at the end of the month and suggests required actions.
- Monthly unit tests are conducted by every department. On the basis of above test advanced learner and slow learner are identified. For slow learners remedial classes are carried out. Quarterly and half yearly examinations are also conducted. College library provides study material for students.

At the end of every academic year, IQAC collects feedback on course, program & teaching from all the stakeholders, it is then analyzed and takes necessary action for further improvement.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | <a href="#">Nil</a>       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

## Internal Evaluation (CIE)

The college is permanently affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja, Ambikapur. Academic calendar is prepared by the Higher Education Department of Chhattisgarh Government for the institutes of entire state. College adheres to the academic calendar published by the higher education department of Chhattisgarh government.

- Before the commencement of every academic year, the IQAC prepares the academic calendar of the college in accordance with the academic calendar of the higher education department of Chhattisgarh government.
- In every academic year an Internal Evaluation Committee is formed. The committee works for the better conduction of CIE and also prepares a tentative schedule of CIE.
- IQAC prepares the academic calendar and it is displayed on the website and notice board of the college.
- The Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities.
- The principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the curricular and co-curricular activities.

In this college there is old annual system of examination and there is no weightage of internal assessment. In spite of this continue internal evaluation is going on in the college Unit tests are organized by the faculty member quarterly and half yearly examination are conducted. By this process we can identify advanced learners and slow learns. Special classes are organized for slow learners.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=Academic%20Calendar">http://www.prstgovtcollege.ac.in/College.aspx?PageName=Academic%20Calendar</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**D. Any 1 of the above**



|  |                           |
|--|---------------------------|
| <b>Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b> |                           |
| <b>File Description</b>  | <b>Documents</b>          |
| Details of participation of teachers in various bodies/activities provided as a response to the metric   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| <b>1.2 - Academic Flexibility</b>  |                           |
| <b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>  |                           |
| <b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>  |                           |
| <b>01</b>  |                           |
| <b>File Description</b>  | <b>Documents</b>          |
| Any additional information   | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings   | <b>No File Uploaded</b>   |
| Institutional data in prescribed format (Data Template)  | <a href="#">View File</a> |
| <b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>  |                           |
| <b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>  |                           |
| <b>0</b>   |                           |
| <b>File Description</b>  | <b>Documents</b>          |
| Any additional information   | <b>No File Uploaded</b>   |
| Brochure or any other document relating to Add on /Certificate programs  | <b>No File Uploaded</b>   |
| List of Add on /Certificate programs (Data Template )  | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college conducts various activities/ programs on cross-cutting issues to supplement the university curriculum; some of these are as follows:

**Environmental Sustainability:**

NSS promote environmental awareness through tree plantation, water conservation, village cleanliness, plastic-free drives etc.

**Gender sensitivity:**

The college organizes various gender sensitivity programs such as Women's Health and hygiene, Personality Development, Self-protection, Yoga training etc. The college organizes various workshops, seminars, expert lectures on gender sensitivity and legal rights of women through Women and Child Welfare Department of Chhattisgarh Government, Police Department and Bar Council of Surajpur district.

**Human values and Professional Ethics:**

The college organizes various extension activities through NSS for the inculcation of the values like national integrity, patriotism, equality, peace, brotherhood, etc. Health-checkup Camps are periodically organized.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

25

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

| <b>from the following stakeholders Students<br/>Teachers Employers Alumni</b>  |  |
|--|--|
| File Description   | Documents  |
| URL for stakeholder feedback report  | <b>Nil</b>   |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management  | <a href="#">View File</a>  |
| Any additional information   | <b>No File Uploaded</b>  |
| <b>1.4.2 - Feedback process of the Institution may be classified as follows</b>  | <b>B. Feedback collected, analyzed and action has been taken</b> |
| File Description   | Documents  |
| Upload any additional information  | <a href="#">View File</a>  |
| URL for feedback report  | <a href="#">Nil</a>  |
| <b>TEACHING-LEARNING AND EVALUATION</b>  |  |
| <b>2.1 - Student Enrollment and Profile</b>  |  |
| <b>2.1.1 - Enrolment Number Number of students admitted during the year</b>  |  |
| <b>2.1.1.1 - Number of students admitted during the year</b>   |  |
| <b>669</b>   |  |
| File Description   | Documents  |
| Any additional information   | <a href="#">View File</a>  |
| Institutional data in prescribed format  | <a href="#">View File</a>  |
| <b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b> |  |
| <b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>   |  |
| <b>606</b>   |  |

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### 1. Slow and Advanced learners were shortlisted :-

1. On the basis of marks obtained by the students in their examination.
2. On the basis of their participation in the class room activities like home work, their response on any question and their attendance.

### 1. Special activities conducted for the slow learners :-

1. Remedial classes were conducted for the slow learners.
2. Special notes were provided to them by online group
3. Students were taught how to right answer.

### 1. Activities for the Advance learners :-

1. More challenging assignments were given.
2. They were encouraged to read more advanced/reference books.
3. Advised to write review report based on their understanding of the concept.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/index.asp">http://www.prstgovtcollege.ac.in/index.asp</a><br><a href="#">x</a> |
| Upload any additional information     | <a href="#">View File</a>  |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 669                | 11                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential learning and participative learning -

- Cross cutting issues were discussed
- Science lab were used for better experience
- Project works were given
- Group discussion, presentation, seminars and debates were organized
- One day workshop on Mushroom Cultivation was organized by college for experiential and participative learning.

#### Problems Solving Methodology -

- The institution follows the group discussion in many of the subjects as it makes the students to think broad in particular subject to overcome the problem themselves. Discussions are held basically in soft skills managerial communications, business adoptions etc.

Research activities are conducted in M.A. department under the guidance of senior faculty where the student of different semester get knowledge about emerging area and help them to promote in research aptitude.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional information   | <a href="#">Nil</a>       |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### 1) Use of mobile and computer:

- Notes were provided in whatsapp group and telegrams.
- Computers were used to make presentation by teachers as well as students.

**2) Use of projector:**

- Projector was used to teach.
- Presentations were given by students.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded          |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

9

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

11

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /**

**D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

01

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

09

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in the institute is robust and transparent. The institute follows the rules and regulations of the parent university for the internal evaluation process of theory and practical papers. During lectures, students are made aware of the annual examination pattern of the university and also of the internal evaluation mechanism consisting of unit tests, quarterly examinations, halfyearly examinations, and pre-final examinations. Student feedback has also been collected to evaluate the quality of teachinglearning. These exams are held in a formal manner to make the student familiar with the university exams. Records of students are kept by the concerned subject teacher. The students are made aware of the shortcomings and



given suggestions to refine their answers and perform better in future annual examinations. For practical examination, evaluation is done with transparency based on different parameters like practical records, teacher's assessment, performance, and viva voice.

According to the university, for PG students internal assessment is of 30 marks and the end-semester examination is of 70 marks. In order to ensure transparency in internal assessment the system of internal assessment is communicated to students in time. All attendance records in internal examinations and summaries of marks are properly maintained by teachers for academic audit.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In case of internal examination, examination related time table is decided by institution and displayed on notice board. To ensure proper conduct of examination one invigilator is assigned in each exam room. If examinee has any grievance arising out during the process of internal evaluation one is free to discuss with subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in exam due to medical or any other genuine reason, internal examination is conducted for that student as per norms, provided he submits application to the subject teacher. The grievances of the students related to assessment are made clear by showing his/her performance in answer sheet.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The respective course outcomes are outlined by concerned faculty

members and are approved by governing body of the institution. It addresses knowledge, skills, and values and holds a pragmatic and creative approach towards life. It is adopted as a standard by which the teaching-learning process is benchmarked and evaluated. The programs and courses were designed in a way that should have direct implications on the welfare of individuals and society at large.

**Process:**

- Formulated by concerned faculty
- Approved by the governing body of the institution.

After approval of PO and CO. It is discussed with the teachers and students through syllabus and is displayed on the website of college.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information                       | No File Uploaded          |
| Paste link for Additional information                   | Nil                       |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a> |

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

POs, PSOs and COs, would be measured in terms of academic performance of students. Attainment of COs, POs and PSOs are measured through direct and indirect methods. Continuous and comprehensive evaluation is done regularly to assess the attainment of learning outcomes. Class tests, group discussion, seminar presentations, home assignments, course-based project work etc are integral part of evaluation and assessment mechanism, which are followed by the review and analysis of students' performance. It helped in formulation of strategy for further improvement. Behavioral outcome of the students is assessed through co-curricular activities also. Semester exams for the courses having semester pattern and annual exam for the courses having annual pattern are conducted. The attainment of COs and POs and PSOs is reflected in the final results of students after completion of their Programs.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

132

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpOLSfggYIUkgTkzgv2yCmRi-IlfDantorZ3HB5EYcdSNU5-8cOjO/viewform>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Pandit Ravishankar Tripathi Government College, Bhaiyathan has only a PG program in Political Science where dissertations were

carried out by the students to engage themselves in research activity. However, project assignments were also done by the students of BSc in environmental science and students of BA in geography subjects. To motivate the students towards research and to create an ecosystem for innovation the Department of Political Science inspires students to understand their local needs by studying the schemes run at the Panchayat level. The students of BSc were inspired by the plantation of medicinal plants (which are used by local/ tribal healers for various diseases) in the botanical garden as well as in the college campus.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes and participates in various extension activities to promote the College-Neighborhood-Community network.

Students participated in various patriotic events with enthusiasm, be it the celebration of Independence Day, or Republic Day. College organized regular activities on social & environmental issues, youth day celebration, women's day celebration, tree plantation drives, yoga day celebrations, etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

471

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |



**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of the college plays a leading role in creating a conducive atmosphere for academic growth. Therefore the college attempts to provide adequate infrastructure and other learning facilities that facilitate effective learning and teaching. The college has adequate classrooms and laboratories for the existing program and the college has always taken proactive steps to provide various facilities to develop the infrastructure on the campus in terms of classrooms with green boards, a library, science laboratories, a computer facility, clean drinking water, parking facility, separate wash-room, girls common room, CCTVs surveillance and other facilities for the students. To make the teaching-learning process more comprehensive available facilities are:

- Classrooms- The college has in total of 13 classrooms for the smooth conduction of various courses simultaneously.
- Laboratory- There are 04 laboratories which include laboratories in Chemistry, Zoology, Botany, and Geography, and equipped as per the requirement.
- ICT Classrooms- College has a smart classroom well equipped with ICT tools. It is used by faculty and students for

Power-Point presentations, students seminar, and all types of audio-visual presentations.

- Library- The library has an important learning resource for the faculty and students. As a major source of learning the college has sufficient books, newspapers, and question papers. The college has a reading room facility. Besides, the PG Department has an individual library for students.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides comprehensive facilities and supports to carry out the activities of sports, games, yoga, etc., and cultural activities. Outdoor Games Facility- The campus has an open outdoor facility that is used for various sports like cricket, football, volleyball, and other athletics events such as the long/ high jump, etc. Indoor Games Facility- The college has one badminton court including carom and chess. Cultural Activities- The college has one stage where cultural events such as youth festivals, singing, dancing, yoga, and annual functions are organized to give the opportunity to students to express their inherent creativity.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=Sports&amp;topicid=107">http://www.prstgovtcollege.ac.in/College.aspx?PageName=Sports&amp;topicid=107</a> |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.39

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library that has a committee that helps with the planning and smooth functioning of the library by guiding the librarian and students. The library contains sufficient materials to serve the student and staff community of the college. The library holds materials relevant to all the courses offered by the college and includes text-books, reference books, novels, etc. The library utilizes the e-pathshala, swayam, etc e-links to provide study material to the students. There are extensive reading and study areas in the library, with facilities for students and staff. The chief role of the committee is as follows:

- Identification of needs of the faculty and students.
- Get a requirement list from the faculty to procure books in

accordance with changing syllabi and needs of the department.

- Stock verification from time to time.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for Additional Information | <a href="http://www.prstgovtcollege.ac.in/index.asp">http://www.prstgovtcollege.ac.in/index.asp</a><br>x |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

03

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college adopts policies and techniques for adequate technology deployment that provides a large range of IT amenities and services to support all students and staff in their learning, research, teaching, and administration. The college campus is partially Jio Wi-Fi enabled. Jio provides a speed of 5 Mbps per mobile for all students and faculty members to get additional information and research-related queries. The college also provides computers with internet facilities, especially in offices, the library, and ICT classrooms to strengthen the teaching and learning process. Office and all departments of the college facilitate with photocopy machine, a printer with the scanner to work without any interruption.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**4.3.2 - Number of Computers**

02

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers                 | No File Uploaded |

**4.3.3 - Bandwidth of internet connection in the Institution**

E. &lt; 5MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.36

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures proper upkeep of its infrastructure, facilities, and equipment by carrying out periodic maintenance drives by the concerned members. On the infrastructure front, students and teachers are encouraged to use available resources optimally. All labs and classrooms in the college are well maintained. The sports facilities can be used by students by getting permission from the sports in charge during leisure time. The college has taken care of health/hygiene by providing safe drinking water and regular cleaning of washrooms. For library facilities, each student is issued only 2 books per month. At the end of every semester/academic year, every student must return the books to the library. The lab facilities are open to science students. The students carried out the experiment in the lab and prepare a practical file of what they do in the lab. For the smooth functioning of the college, various committees are formed under the guidance of the head of the institution to look after

the various activities. Information regarding scholarships, sports, admission, reservation policy, etc are displayed on the notice board and uploaded on the college website. The concerned teacher provides their requirement to the principal and then procurement is made by the same.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=Botany%20Laboratory">http://www.prstgovtcollege.ac.in/College.aspx?PageName=Botany%20Laboratory</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

402

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description  | Documents   |
|---|---|
| Upload any additional information   | No File Uploaded  |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)  | <a href="#">View File</a>   |
| <b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b> | <b>C. 2 of the above</b>  |
| File Description  | Documents   |
| Link to Institutional website   | <a href="http://www.prstgovtcollege.ac.in/photo_gallery.aspx">http://www.prstgovtcollege.ac.in/photo_gallery.aspx</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |   |
| 0   |   |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |   |
| 0   |   |
| File Description  | Documents   |
| Any additional information  | No File Uploaded  |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.5 - The Institution has a transparent</b>  | <b>A. All of the above</b>  |



**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | <a href="#">View File</a> |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

30

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a student council constituted as per state government and university ordinance. The student council comprises of the president, vice president, secretary, joint secretary, and class representatives. The council helps the faculty to organize various administrative, academic, cultural, and sports events in the college.

Student representation: The participatory mechanism facilitates student representation in various academic and administrative committees including an anti-raging committee, prevention of sexual harassment committee, student welfare committee, medical and health check-up committee, NSS committee, sports activity committee, cultural activity committee, and Janbhagidari committee.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/index.asp">http://www.prstgovtcollege.ac.in/index.asp</a><br><a href="#">x</a> |
| Upload any additional information     | <a href="#">View File</a>  |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

06

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association and the registration was done on March 07, 2022. The alumni support the students and the college in ways that multiply the opportunities and enhance the skills of students. An almirah was donated by the alumni, which enhanced the book collection in the college library. Tree guards and wall watches are also provided by alumni. The college is committed to strengthening its ties with its former students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/Content/56_195_alumini.pdf">http://www.prstgovtcollege.ac.in/Content/56_195_alumini.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college strives to exert all its resources to mold, motivate, and empower youth from underprivileged sections of society, sc/st, and minorities to be better individuals and human beings and groom them to contribute constructively toward achieving the national goal by upholding the values of secularism, social commitment, and global harmony.

**MISSION:**

- To provide quality affordable education to all students, regardless of caste, religion, or socioeconomic status.
- To maintain a high academic quality in a comfortable environment through innovation/effective teaching-learning methods.
- To upgrade the students into civilized citizens for the betterment of society.
- To encourage scientific skills and academic brilliance in this tribal area by creating a learner-friendly environment.

**VISION:**

- Empowering rural/ tribal students through high quality education so that they can address global issues in a cost-efficient manner.

**GOVERNANCE:** The principal is the sole authority of the college as far as academic, accounts, and co-curricular, activities are concerned. Educationists, social activists, industrialists, non-teaching staff, and students get representation in the key decision making bodies of the institution. The governing body makes the key policy/decisions and considers important proposals for the development of the institution. The governing body of the institution makes decisions regarding important issues by resolving them within time bound period.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://www.prstgovtcollege.ac.in/College.aspx?PageName=%20Vision%20and%20Mission">http://www.prstgovtcollege.ac.in/College.aspx?PageName=%20Vision%20and%20Mission</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

According to the provisions of the Higher Education Department, the Principal of the college constitutes various committees every year to conduct all the work smoothly. Which along with academic activities are conducted by proper execution of the academic calendar and other post-lesson activities. Each committee has a chairman who, together with the members, fulfills his responsibilities with full dedication by formulating and planning the policy of his committee. Every committee has a quarterly meeting in which the progress and necessary improvements are discussed. The office also has an important role in the execution of the work of each committee. Various committees of the college like IQAC NAAC, Anti Ragging Cell, Sports, Exam, Culture Activity, Discipline, Women Harassment Prevention Committee etc. all operate regularly and improve the quality at various levels.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As the college is a government institution, it follows the policies of the Department of Higher Education, Government of Chhattisgarh. However, the college also has a futuristic plan in place that takes into account the following points.

- College Academic Calendar
- Vision and Mission of the college
- Annual Academic/ Examination Plan
- AQAR Preparation Plan
- Department Action Plan
- Academic Audit
- Annual PG Department Plan

**Deployment:** Regarding this, the college takes the initiative by creating an action plan for the better utilization of available resources and facilities. Academic achievement, empowerment, and welfare of students are of paramount concern. All of these considerations are taken into account by the various in-charge of

the committee. Extension activities were carried out by the NSS unit. Moreover, the college adopted a tuition fee waiver program for all students and the government provides SC/ST/OBC scholarships:

- To motivate the youth from tribal/rural areas in academic/sports activities.
- To improve the self-employment/ entrepreneurship skills of the students.
- To encourage the student's participation in co-curricular/extracurricular activities.
- By organizing a business workshop in the middle of the session, the students are motivated by providing information regarding the sources of income.

| File Description                                       | Documents  |
|--|--|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>  |
| Paste link for additional information                  | <a href="http://www.prstgovtcollege.ac.in/index.asp">http://www.prstgovtcollege.ac.in/index.asp</a><br><a href="#">x</a> |
| Upload any additional information                      | No File Uploaded   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**College Development Committee:** According to the norms of the Higher Education Department, Chhattisgarh, the CDC is formed that made an overall comprehensive development plan for the college regarding academic, administrative, and infrastructural growth. It takes decisions regarding introducing new academic courses and the creation of additional teaching and administrative posts, consultancy, collaboration, and extension activities in the college, and the use of ICT in the teaching and learning process.

**Administrative Set-up:** The principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative, and financial matters in accordance with the policy matters as per the rule and regulations of the State Government and UGC.

**IQAC:** IQAC plans for the development of quality parameters for various academic and administrative activities. It monitors teaching, learning, and evaluation. It coordinates between the

principal, the staff, and the students.

**Recruitment Procedure:** Recruitment of staff is carried out by CGPSC and the Higher Education Department, Chhattisgarh. Moreover, recruitment of Janbhagidari staff is carried out by Janbhagidari Samiti.

**Grievance-Redressal Mechanism:** The grievance redressal is addressed by the disciplinary committee and committee against sexual harassment presided over by the principal. For complete satisfaction, the college administration installed a complaint and suggestion box.

| File Description                              | Documents                 |
|---|---------------------------|
| Paste link for additional information         | Nil                       |
| Link to Organogram of the institution webpage | Nil                       |
| Upload any additional information             | <a href="#">View File</a> |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes as per the Department of Higher Education, Govt of Chhattisgarh are



as follows:

- Medical Allowance
- Child Educational Allowance
- Maternity Benefits as per Norms
- Child Care

The following facilities are also provided to employees for efficient functioning:

- Medical Leave
- Wi-Fi Facility
- Workspace
- Computing Facilities
- Identity Cards
- Sports Facilities

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

03

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college strictly follows the UGC Regulations on PBAS for all staff. The principal of the college has collected all filled PBAS forms and sent them to the Department of Higher Education, Chhattisgarh for evaluation. Along with the PBAS form the

principal of the college also sent a CR report for each staff member. All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals. The various parameters for staff members are assessed under different categories i.e. character and habits, departmental abilities, capacity to do hard work, discipline, reliability, cooperation with superiors, subordinates, colleagues, students, and the public, and technical abilities. The annual confidential report and the PBAS have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses, and ensuring better performance in terms of the development of the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For the internal audit, the chartered accountant (CA) of the institute conducts regular accounts audit and certifies its Janbhagidari Annual Financial Statements. Utilization certificates for Janbhagidari grants are also countersigned by the CA and the last financial statements of Janbhagidari accounts (2020-21) have been certified by the CA.

However, an external audit will be carried out by the AG office through the accountant general (audit) Raipur, for which to date the college doesn't receive any order from the AG office.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****3.11**

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Fees from Students:** Admission fees are charged as per the state government norms from students of various granted courses.

**Salary:** The College receives grants for salary from the Chhattisgarh State Government. For this, we prepare and send teaching and non-teaching staff data for the salary required to the state government. This includes salaries of the fulltime permanent teachers and non-teaching staff as well as part time teachers working on lecture-wise payment posts.

**Mobilization of Funds:** Purchase committee takes care that purchases are done properly and in accordance with the rules. The College Development Committee takes reviews the mobilization of funds and the utilization of these sources periodically in their meetings. Internal audits from the Chartered Accountant make sure that the mobilization of the resources is being done properly. Further, all the governing bodies/ committees of the college looks after the proper utilization of funds. Moreover, to ensure the optimum utilization of resources, the principal issues directions.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the college and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Academic Performance
- Student Skills Development
- Research and Development .

For monitoring/ mentoring academic and administrative activities inspections are carried out periodically to assess the quality of academics which involve:

- Review of healthy academic practices
- Review of departmental facilities
- Facilitate implementation of innovative methods

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The academic calendar prescribed by the Department of Higher Education, Government of Chhattisgarh is displayed and circulated in the college and strictly followed. From admission to the declaration of the

results including vacations notified in the academic calendar prepared by the Department of Higher Education, Government of Chhattisgarh and followed by Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur. All newly admitted students have to attend the induction program, in which they are made aware of the philosophy, the uniqueness of the The education system, the teaching-learning process, the system of continuous evaluation, various co-curricular activities, discipline, and culture of the college. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, program structure, and syllabi of the courses before the commencement of classes. Feedback from students is taken individually by teachers for their respective courses, and directly through IQAC. Students are also free to approach the principal of the college for feedback and suggestions. Feedback is properly analyzed and shared with the principal, and individual faculty members. The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations:

- MoUs with prestigious colleges, universities, and government agencies.
- College faculty/student exchange programs.
- Slow learners are given separate extra classes by marking them on the basis of their unit test and half yearly exam.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college constituted the following committees for the promotion of gender equity as per norms laid by UGC: College Grievance Redressal Committee, Sexual Harassment Prevention Cell, and Girls Welfare Committee for the well-being of students and staff in the college. There are separate washroom facilities for girls, female staff, and male staff. Girls' common room is provided with sanitary napkin vending and disposal machines for the safe and hygienic disposal of sanitary napkins.

The college has taken several measures to enhance safety & security on campuses by constituting a Grievance Cell and installing CCTV cameras for security. Faculty have been directed to keep the door of the lecture hall open during classes. In this year, the college students were registered for the license through organizing a learning license camp in the college campus.

The IQAC has organized a lecture and quiz competition on the occasion of International Women's Day, On the Topic "Women Empowerment and Contemporary Issues" on 03.01.2023 .

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | Nil   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="#">a). Safety and security</a> <a href="#">b). Counseling,</a><br><a href="#">c). Common Rooms</a> |

|  |                       |
|--|-----------------------|
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b> | D. Any 1 of the above |
|--|-----------------------|

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste collection points are distributed at the multiple corners of the campus. These solid waste are collected, and disposed off in the solid waste disposal center of the block. Moreover, reduce and reuse strategies are also implemented in the college with full support of the students. The non-renewable energy is reduced to a minimum with rationalization of the staff and students. The plastic wastes reduced considerably with plastic ban. The single use items are discouraged for all functions in the college premises.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | No File Uploaded |



|  |                              |
|--|------------------------------|
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting<br/>Bore well /Open well recharge Construction of tanks and bunds Waste water recycling<br/>Maintenance of water bodies and distribution system in the campus</b>           | <b>C. Any 2 of the above</b> |
| <b>File Description</b>  | <b>Documents</b>             |
| Geo tagged photographs / videos of the facilities  | <b>No File Uploaded</b>      |
| Any other relevant information   | <b>No File Uploaded</b>      |
| <b>7.1.5 - Green campus initiatives include</b>  |                              |
| <b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b><br><br><b>1.Restricted entry of automobiles<br/>2. Use of bicycles/ Battery-powered vehicles<br/>3.Pedestrian-friendly pathways<br/>4.Ban on use of plastic<br/>5.Landscaping</b> | <b>C. Any 2 of the above</b> |
| <b>File Description</b>  | <b>Documents</b>             |
| Geo tagged photos / videos of the facilities   | <b>No File Uploaded</b>      |
| Various policy documents / decisions circulated for implementation   | <b>No File Uploaded</b>      |
| Any other relevant documents   | <b>No File Uploaded</b>      |
| <b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>  |                              |
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>       | <b>D. Any 1 of the above</b> |

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

|  |                       |
|--|-----------------------|
| <p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p> | D. Any 1 of the above |
|--|-----------------------|

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

|   |
|---|
| <p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its</p> |
|---|

teacher and staff jointly celebrate cultural and regional festivals, like New-year's day celebration, Fresherparty, teacher's day, orientation and farewell programs, rallies, oath, plantation, youth day, women's day, yoga day, etc. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities like indoor and outdoor games (carom, chess, badminton, kho-kho, kabaddi, volleyball, cricket, etc) for the physical development of the students. In this way, the college works to create an inclusive atmosphere for everyone, with tolerance and harmony toward cultural, regional, language, communal socioeconomic, and other differences.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The college has a separate NSS unit to encourage the students and the unit is successfully conducting activities to serve the society. Health awareness campaign are organized in the neighborhood communities. Mr. Manoj Jaiswal, District Officer Mahila Ewam Bal Vikas Department, Surajpur has been invited in our college this year. He made the students of the institution aware of the schemes regarding health. In addition, he also imparted them requisite informations about employment through career guidance.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

|  |                              |
|--|------------------------------|
| <p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p> | <p>C. Any 2 of the above</p> |
|--|------------------------------|

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic day- The College celebrates Republic day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. Independence Day is celebrated every year on the 15th of August, parades and flag hoisting are organized, and are celebrated to mark the freedom of India from British rule. The college encourages students to remember our national leaders and

their sacrifices. Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein a pledge is taken by students and staff. In today's times, we inspire students of our college to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. International Yoga day is celebrated on 21st June every year. A speech is conducted to make everyone aware of how yoga embodies unity of mind and body; thought and action. National Youth Day is celebrated on January 12 every year to honor the birthday of Swami Vivekananda. National Youth week was organized from 12th January to 19th January in our college campus. In which various activities like sports and cultural programs were organized, so that the youth could take inspiration from Swami Vivekananda by remembering his thoughts and his contributions.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

To eliminate plastic pollution and its toxic impacts on people and the environment. To conduct awareness programs during the Covid-19 behavior and to distribute masks among the neighborhood communities. The plastic-free campus aims to measurably reduce plastic waste and pollution in college campuses and the world around them. To eliminate plastic pollution and its toxic impacts on people and the environment.

A Mirror of Honesty scheme is initiated in the college in which an almirah is equipped with several stationary and cookies. Students of the college pick the required material from it and pay a desirable price for the same with their willingness by putting the money in the almirah.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College motto is "Vidya Dadati Vinyam" which means knowledge gives discipline, from discipline comes worthiness, and from worthiness one gets wealth, and from wealth (one does) good deeds, from that (comes) joy. To provide quality higher education catering to the needs of society on par with changing global trends. In order to realize vision and mission of the college is 'To provide education to all, especially those from the less privileged background, to build a community of individuals who are responsible citizens, to motivate the students to work towards a harmonious, just and equitable social order and to equip them to face challenges with courage and commitment.' Being situated in remote tribal areas the aim of the college is to increase the number of students especially the literacy ratio of girls. Having admitted students from all sections of society the college makes sure that their needs are taken care of. The students belong to the socially and economically weak section of society the motto of the college is to enable the students to earn their livelihood and to make them independent.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

7.3.2 - Plan of action for the next academic year

College infrastructure will be strengthened by the establishment of Gymnasium, additional classrooms etc.

Another post graduate courses will be open in the college.

Sports activities will be promoted to develop skilled players in the college.

The college will organize seminars and workshops on various employable disciplines. This will motivate the students to skills development and adopt employment-oriented behavior.

To motivate the students the application of ICT through various mediums like etc. material, e-classes, etc. The library will be developed as an ICT information center to promote the reading habits of students.